

**DALLAS ELEMENTARY SCHOOL DISTRICT #327  
BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2016**

Mr. Sparrow, President called the meeting to order at 7:05 p.m.

Mr. Sparrow asked Mrs. Blaesing, Secretary to call the roll.

Members answering roll were:

Castillo	Present	Webster	Present
Lionberger	Absent	Heidbreder	Present
Sparrow	Present	Blaesing	Present
Greenhalge	Present		

Also in attendance were Dr. Ryan Olson, Superintendent and Mrs. Alissa Tucker, Principal, Mrs. Deanna Hartrick, Mrs. Mona Stevens, Ms. Leslie Fisher, John Shoemate, Jessica Menke, Peg Newberry and Angela Schroeder.

Betty Blaesing asked that increasing the substitute teacher and paraprofessional wages be considered at the next meeting.

The consent agenda was presented to the board for review. A motion was made by Castillo, seconded by Greenhalge to approve the items on the Consent Agenda as presented.

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carries. 6 Ayes, 1 Absent

The bills were presented to the Board for payment. Questions were answered. A motion was made by Heidbreder, seconded by Castillo to approve payment of all bills as presented.

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carried. 6 Ayes, 1 Absent

A Preliminary FY2017 Budget was presented to the Board of Education by Dr. Olson. Questions were answered about the proposed budget. A motion was made by Greenhalge, seconded by Webster to place the Preliminary FY2017 Budget on display in the district office as presented.

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carried. 6 Ayes, 1 Absent

An “engagement letter” has been received from Dennis Koch for audit services. It is recommended to continue with his services again for FY2017. A motion was made by Heidbreder, seconded by Castillo to approve the audit services provided by Dennis Koch for the FY2017 school year as presented.

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carried. 6 Ayes, 1 Absent

Dr. Olson explained that due to two payments awaiting processing by the comptroller, and that the Hancock County tax payments are later this year, there is a need to loan funds from Working Cash Fund to the Transportation Fund. There is more than \$27,000 already vouchered, but awaiting processing by the state comptroller. A motion was made by Castillo, seconded by Webster to make an inter fund loan from the Working Cash Fund to the Transportation Fund in the amount of \$25,000 to be paid back upon receipt of the Hancock County Tax receipts.

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carried. 6 Ayes, 1 Absent

Dr. Olson submitted a written Superintendent’s Report which was presented to the Board. Questions from the Board were answered. The board discussed his report.

Mrs. Tucker submitted a written Principal’s Report which was presented to the Board. Questions from the Board were answered.

A motion was made by Castillo, seconded by Greenhalge, to enter closed session at 7:37 p.m. to discuss items per 5ILCS 120/2(c)(1)(10) as presented. Roll Call

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carried. 6 Ayes, 1 Absent

A motion was made by Castillo, seconded by Heidbreder, to come out of closed session at 8:55 p.m.

Roll Call

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Voice vote, motion carried. 6 Ayes, 1 Absent

A motion was made by Heidbreder, seconded by Castillo, to approve the Personnel Report as presented.

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carried. 6 Ayes, 1 Absent

A motion was made by Greenhalge, seconded by Webster to adjourn at 9:01 p.m.

Castillo	Aye	Webster	Aye
Lionberger	Absent	Heidbreder	Aye
Sparrow	Aye	Blaesing	Aye
Greenhalge	Aye		

Motion carried. 6 Ayes, 1 Absent

The next regular Board of Education meeting will be held Thursday, September 15, 2016 at 7 p.m.

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President, Brent Sparrow

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Secretary, Betty Blaesing

### Superintendent Report

- There is a new law signed this past summer that goes into effect in December that mandates any non-certified employee making below \$47,476 is entitled to overtime. Previously, this number was \$23,660, so employees making above this amount were considered salaried and exempt from overtime. Now with the new non-exempt rate taking effect in December, the district/board secretary and bookkeeper will be both considered non-exempt and will be eligible for overtime pay despite being salaried. As in the past, teachers and administrators continue to be exempt.
- We had our first ROE meeting on August 11. I will provide any pertinent details from that meeting.
- The auditor was in during the first week of August. His full report is usually available the first week of October to be approved during the October Board meeting.
- Teachers have been officially back as of Thursday, August 18. Students' first day is Monday, August 22.
- We'll take some time during the meeting to look at some of the summer work that has been completed.
- There is a new law taking effect January 1, 2017 regarding reimbursement for Board members. I have included HLERK's summary below:

*On July 22, 2016, the Governor signed HB4379, establishing the Local Government Travel Expense Control Act, which requires school districts, community colleges, and non-home rule units of local government to place certain regulations on the travel, meal, and lodging expenses of its officers, employees, and board members. While the Act itself will become effective on January 1, 2017, certain provisions of the Act do not become effective until later.*

*First, as of January 1, 2017, the effective date, local public agencies are prohibited from reimbursing any governing board member, employee, or officer for any entertainment expense, which includes shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.*

*Next, as of 60 days after the effective date, or March 2, 2017, the Act requires boards to approve the following expenses for travel, meals, and lodging by roll call vote at an open meeting: (1)*

*expenses incurred by any officer or employee that exceeds the maximum allowed under the regulations adopted by the public agency (as further explained below); and (2) expenses incurred by any member of the governing board or corporate authorities of the local public agency. In addition, prior to the approval of such expenses, the following minimum documentation must be submitted: (1) an estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred; (2) the name of the individual who is requesting or received the travel, meal, or lodging expense; (3) the job title or office of the individual who is requesting or received the travel, meal, or lodging expense; and (4) the date or dates and nature of the official business in which the travel, meal, or lodging expense will be or was expended. According to the Act, all such documents and information are public records subject to disclosure under the Freedom of Information Act.*

*Finally, local public agencies must pass a resolution or ordinance that regulates the reimbursement of all travel, meal, and lodging expenses of officers and employees. If, as of 180 days after the effective date of the Act (or June 30, 2017), such resolution or ordinance has not been adopted, no travel, meal, or lodging expense may be approved or paid by a local public agency. The resolution or ordinance must regulate, at a minimum: (1) the types of official business for which travel, meal, and lodging expenses are allowed; and (2) the maximum allowable reimbursement for travel, meal, and lodging expenses. It also must provide a standardized form for submission of travel, meal, and lodging expenses. While the resolution or ordinance may allow for approval of expenses that exceed the maximum allowable travel, meal, or lodging expenses, it may only so do in the event of an emergency or other extraordinary circumstances.*

Principal's Board Report  
August 2016

1. I have worked on the new web page design. Our information is being transferred to the new page. We expect to begin using the new site in September.

2. I contacted Dr. Kathy Koch for details concerning the cost of bringing her positive messages to our school. Following is the information I received.

Dr. Koch's normal presentation fee is based according to the number of days and sessions you would need her for. **She will consider all invitations at the best financial level the host can afford and is happy to allow some flex on the fees, if need be and within reason.**

For 1 day or up to 4 hours of teaching - \$3,000 plus all travel costs for 2 persons

2 days or up to 5-7 hours of teaching - \$5,000 plus all travel needs for 2 persons

3 days or up to 10 hours of teaching - \$7,500 plus all travel needs for 2 persons

Her travel needs include: 2 RT coach airfares from Dallas, TX, 1 double hotel room for duration of stay, ground transportation or car rental expense, meals plus all other incidental travel needs.

3. Preliminary PARCC data became available this month. I will present this data to you at the meeting. Additionally, the data will be shared with teachers during the Teacher's Institute on August 19. We have lots opportunity for improvement. Our focus will be on individual student growth as we move forward.

4. Back to School is just around the corner! Teachers have been in and out preparing classrooms and securing materials. I am eager to have the children back in the building as they breathe life and bring energy with them.